

## Learning Project Management

<b>Purpose</b>	To introduce new or inexperienced project manager to a standards based approach to project delivery. The material in this course is based on The Guide to the Project Management Body of Knowledge, ( <i>PMBOK® Guide</i> ) and project delivery approaches will include plan driven and iterative including agile.
<b>Duration</b>	Two days.
<b>Intended Audience</b>	This course is intended for people who want to learn how to effectively manage projects including project coordinators, project administrators and other project stakeholders who have limited experience and/or no exposure to formal project management tools and disciplines. The course is also applicable to those who are looking to enter the project management profession.
<b>Learning outcomes</b>	<p>At the completion of this course, participants will be able to:</p> <ul style="list-style-type: none"> <li>• Identify key areas of the <i>PMBOK® Guide</i> and be able to identify the processes within.</li> <li>• Learn important project planning techniques, within the key areas, as described in the <i>PMBOK® Guide</i></li> <li>• Understand the primary influences on project execution and how to manage them</li> <li>• Know how to track, control and respond to project progress</li> <li>• Effectively communicate the results of Performance Measurement via project reports</li> </ul>
<b>Learning environment</b>	Face to face presentation with supporting practical exercises.
<b>Course Materials</b>	Notes and exercises are provided.
<b>Special Requirements</b>	None.
<b>Hours/PDU Information</b>	The 14 hours of course effort can contribute to qualifying for Project Management Institute (PMI)® credentials or as 14 Technical Professional Development Units (PDUs) in maintaining a credential.